

Mountainland Head Start, Inc.

Serving Children and Families in Juab, Utah and Wasatch Counties

As one of the top-ranked preschools in the Utah, Mountainland Head Start is excited to enroll new interns in their program for the upcoming Spring/Summer 2016 terms. MHS is looking for interns who are innovative, self-starters, outgoing, great with people, dependable, and sensitive to the needs of families and children. Internships are unpaid and it is preferred that interns work from 4-10 hours per week.

## Intern Duties Description

- Aid in the creation of donor cultivation and retention strategies
- Help research and apply for grants
- Work on volunteer recruitment and retention strategies
- Help find small donations for community and staff events
- Assist with social media strategy and posting

Please, send a resume and letter of intent to Cindy at

<u>cjenkins@mountainlandheadstart.org</u>. Questions can also be directed to Cindy. Applications will be accepted until May 6th. Once you send in your resume and letter of intent, you will be contacted for an interview. Preference is given to those who apply early.